



Addendum 2

Beginners Course Risks Assessment – West Essex Bowmen/ West Essex Junior Bowmen

Event	Beginners Course Addendum Additional risks identified for inexperienced Archers under tuition To be read in conjunction with Section 1	Date	20/03/18	Assessed by	S Davidson
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Item No.	Hazards	At Risk	Risk Rating			Occurrence			Actions	Carry Forward
			S	L	S x L	Setup	Event	Clear		
1	Additional persons attending Beginner's Course under tuition by Coaches and Instructors	CM O P S	4	2	8		✓		Numbers of participants for each course is limited for continued use of field by members not directly involved in the tuition and availability of suitable Coaches/Instructors/helpers. Area for instruction restricted to provide two safe shooting zones for course and other members to practice. Maximum number of course participants is normally limited to 24, but restricted to 4 persons per coach/instructor. Each course will be run under the strict guidance/regulation of Qualified Coaching staff.	RS
2	Access to Field – mixed vehicular and pedestrian	P S	5	2	10		✓		Vehicular access to the field will be restricted to club members, who will be aware of additional persons participating in the Beginners Course. Course participants will be unfamiliar with procedures for their first visit, until such time as the initial briefing is given. Members will therefore be required to exert extra care and additional be help provided, where necessary.	RI
3	Unauthorized Access	P S	5	2	10		✓		Extra vigilance of Club members/is required, due to possible additional persons accompanying Course Participants, who again will not familiar with normal safety procedures.	RI



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4	Additional participants ignorance of procedures/set up of safety zones	CM O P S	4	2	8		✓		Provide rope/netting barriers for segregation of shooting zones and where spectators/general public will otherwise be free to safely circulate. Pay careful attention to small children and younger participants. Participants will be advised in advance of attendance that dogs and other animals are not allowed on the field Request persons to leave the field area, if behaving inappropriately, or refusing to abide by restrictions.	RS
5	Shooting by club members	CM O P S	3	3	9		✓		The area for normal practice by any members not directly involved in the Beginner's Course will be segregated sufficiently to allow two safe zones. An independent Field Captain will be appointed for the club member area and shooting/safety procedures complied with as normal.	RI
6	Shooting by Course Participants	CM O P S	2	2	4		✓		Establish zone for greeting and registration of potential participants. Give briefing to group/individuals on course procedures/initial instruction on basic safety and explanation of Field/Target Captains roles etc.	RI
7	Shooting by Course Participants 2	CM O P S	2	2	4		✓		Instructor/coaches to assess individuals for potential problems arising from loose clothing/long hair/earrings etc. Issue safety equipment, as appropriate (brace and chest guards, elastic bands for tying back hair, request removal of earrings/piercings etc)	RI



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Prepared by	PRB	Reviewed by	S Davidson
Date	March 2013	Date	20/03/18